



## Special Board Meeting

July 20th, 2022

12:00 PM

### MINUTES

1. **CALL TO ORDER AND ROLL CALL – CEO Tracey Fecher** called the meeting to order at **12:01 pm**.
  - **Present:** Chair Nigel Taverner, Vice Chair Helen Galligan, Board Members: Larry Cappel, Larissa Cutler, Rick Navarro, Steve Stielstra
  - **Also Present:** CEO Tracey Fecher, CFO Cheryl Fama, Administrative Assistant Veronica Le
  - **Absent:** Secretary Clyde Hinshelwood, Dennis Kneappel, Sheryl Young
  
2. **PUBLIC COMMENTS** – No public in attendance.
  
3. **San Mateo Medical Center FQHC Contract Renewal – ACTION REQUESTED**
  - Our current 3-year contract with San Mateo County for \$290 per visit, expires on August 31<sup>st</sup>. The county proposed a 3-year contract with no rate increase, which our team pushed back on. **Chair Taverner, CEO Fecher and CFO Fama** counter-offered the county a 1-year contract with no rate increase to give us time to discuss a future increase. Dave McGrew, CFO of SMMC, came back with a proposal for a 3-year contract with a 6.9% increase effective September 1<sup>st</sup> and a 2.5% increase per year moving forward, with a provision for an annual rate review. The FQHC annual increase for organizations like SMMC averages between 2-3% each year from the federal government.
  - After comparing the proposed contract with the prior contract, **CEO Fecher** saw that they were similar and concluded a legal review was not needed, since the prior contract was reviewed by a legal team. She also reviewed the current insurance levels to confirm we are compliant in that regard.
  - From a clinical standpoint, Dr. Torrey had thoughts about an attachment in the contract about additional duties performed by hygienists and dental assistants. Should any issues come up, they will be handled as needed.
  - **Director Navarro** asked if SMMC's FQHC payment is the same as ours. After CEO Fecher shared that it is not, he wondered why the annual increases in the new contract do not match their increases.
    - **CEO Fecher** pointed out that the contract has a provision for an annual discussion about the rate so, if SMMC receives a 3% increase next year, we will be advocating for 3% as well.

- **Chair Taverner** asked if the \$1M were spent before the contract ends, will there be potential to extend the amount. **CEO Fecher** responded that there were two amendments in the last three years, one being an increase of the cap. If we achieve the visit volume as planned, \$1M will last a year and a half before requiring an expansion of the contract total.
- **CFO Fama** was curious if Sonrisas could achieve more FQHC visits and if this could potentially be an issue. **CEO Fecher** replied that by October, after training staff and finalizing technical items, Coastside will be accepting patients which will increase the total number of FQHC visits.

4. **APPROVAL OF SAN MATEO MEDICAL CENTER FQHC CONTRACT RENEWAL**

- **Director Cappel** moved to approve the Renewal of San Mateo Medical Center FQHC Contract. The motion was seconded by **Director Navarro** and approved by roll call. Ayes: **Nigel Taverner, Helen Galligan, Larry Cappel, Larissa Cutler, Rick Navarro, Steve Stielstra.**

5. **ADJOURN** – Meeting was adjourned at **12:10 pm.**

Written by  
**Veronica Le**

Approved by  
  
**Nigel Taverner, Board Chair**